

Manresa, 17 September 2018

Dear,

My name is Carlota and I am 21 years old.

I have just completed the studies of Higher Technician in Kitchen Management degree in the JOVIAT Hospitality School in Manresa (Barcelona).

I am now looking for a two months internship abroad to complement my studies and to start my career. My favourite city is London.

I am a responsible, tidy, dynamic and hard-working person, teamwork fan, emphatic and open-minded, with a special attention to detail, focus on customer service and positive can-do attitude.

I have experience in my family butcher's, in restaurant cooking and service.

I will do my best to deserve any opportunity I'm offered. Just let me show it to you.

Yours faithfully,

A handwritten signature in blue ink that reads "CARLOTA". The letters are stylized and connected, with a prominent loop at the end of the word.